

# Marcellus Township Regular Board Meeting

## Minutes

### November 18, 2025

Supervisor Koshar called the meeting to order at 6:00pm and led the Pledge of Allegiance

Roll Call: Koshar, Mroz, Schick, Hess, and Plummer

Motion by Schick, supported by Hess, to approve the agenda, as amended for the November 18, 2025, meeting.  
All Ayes – motion carried

Motion by Hess, seconded by Mroz, to approve the minutes of October 21, 2025, meeting as presented.  
All Ayes – Motion Carried. Motion by Schick, seconded by Hess, to approve the minutes from the November 12, 2025, meeting as presented. All Ayes – Motion Carried

Motion by Koshar, support by Hess, to pay the bills as presented in the amount of \$27,355.62. Roll call vote: Ayes – Schick, Mroz, Hess, Koshar, and Plummer. Motion Carried.

Treasurer Mroz shared the monthly treasurer's report. Motion by Schick, support by Plummer, to accept treasurer's report as presented. All Ayes – motion carried.

#### REPORTS:

- Cass County Sheriff's Department Report – Sheriff Roach reports that the new deputies two new deputies have graduated from the academy and are out on the road. He also reports that car/deer accidents are up.
- Planning Commission: The Commission had two special use meetings planned.
- Sexton Report – Sexton Grames reports 4 burials.
- Commissioner Northrop – N/A
- MAESA – Schick shared the monthly MAESA report.
- Zoning Report – Lamoreaux shared the monthly zoning report.
- Blight Report – Lamoreaux shared the status of blight clean-up projects that were completed.
- Supervisor's Report: Koshar shared the supervisor's report.
  - We will soon be receiving a copy of the County Master Plan to approve, after the County Planning Commission has approved it.
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#### New Business:

- Jon Koets from Hartleb Agency shared information regarding our policy with EMC Insurance.
- Andy Haftkowycz shared information regarding Burlington 2025, LLC license transfer. Motion by Koshar, seconded by Plummer, to approve transfer of license to Burlington 2025 LLC. All Ayes - Motion Carried.

- Motion by Koshar, seconded by Hess, to approve the processing facility license for Greenberry Farms. All Ayes – Motion Carried
- Clerk Plummer requested to order a new office chair and two electric staplers. Motion by Hess, seconded by Schick, to purchase the chair and staplers, not to exceed \$500. Roll call vote: Ayes: Schick, Koshar, Mroz, Hess, and Plummer. Motion carried.

#### Unfinished Business

- The Ray Gyllstrom Park expansion was discussed per the request from the Village of Marcellus. Motion by Plummer, seconded by Schick, to table the decision until after January 1, 2026. All Ayes – Motion Carried.

#### Public Comments

- Public Comment occurred

Motion by Hess, seconded by Plummer, to adjourn at 7:49 pm. All ayes – motion carried

Respectfully submitted,

Darcie L Plummer  
Township Clerk

Edward Koshar  
Township Supervisor