

# Marcellus Township Regular Board Meeting Minutes February 20, 2024

Supervisor Koshar called the meeting to order at 6:00pm and led the pledge of allegiance. Roll Call: Koshar, Schick, Hess, Mroz, and Plummer

Motion by Schick, second by Hess, to approve the agenda – All Ayes – motion carried

Motion by Hess, second by Schick, to approve the minutes from the January 16, 2024 as presented. All ayes – motion carried.

Motion by Hess, support by Mroz, to pay the bills as presented. Roll Call: Ayes: Koshar, Mroz, Schick, Hess, and Plummer. Motion Carried

Motion by Koshar, support by Plummer, to accept treasurer's report as presented. All Ayes – motion carried.

## Public Comments:

## REPORTS:

- Cass County Sheriff's Department Report – Interest has begun for recruits at the Academy. He also shared the incident report for 2023 in the Township.
- Sexton Kruger – Reported one burial.
- Commissioner Locke – Commissioner Locke shared the last date of the rabies clinic at Animal Control. She was asked for an update on Ambulance Service County-Wide. At this point, they are just talking about service. She will look into it and get back with us.
- MAESA – Schick presented report for MAESA board and discussion followed.
  - There is a grant available to the MAESA board. Due to the size of the grant, they would like to use a professional grant writer. Motion by Schick, seconded by Koshar to hire a professional grant writer. Roll call vote: Ayes: Koshar, Schick, Hess, Mroz, Plummer – Nays: N/A – Motion Carried
- Zoning Report – Zoning Administrator Pompey indicated that she had been receiving inquiries regarding building, but that is all at this point.
- Planning Commission – The Township Board turned the meeting over to the Planning Commission. The Township Board returned to order following the Planning Commission Meeting. The following Zoning Ordinance Amendments were presented:
  - Motion by Koshar, seconded by Hess, to approve and adopt the amendment to Article II, Section 2.02 & 2.03, Agricultural Production District. Roll Call vote: Ayes: Koshar, Hess, Schick, Mroz, and Plummer – Nays: N/A – Motion Carried
  - Motion by Koshar, seconded by Hess, to approve and adopt the amendment to Article IV, Single-Family Residential District & Single-Family Residential Lake Front District. Roll call vote: Ayes – Koshar, Hess, Schick, Mroz, Plummer – Nays: N/A – Motion Carried
  - Motion by Koshar, seconded by Hess, to approve and adopt the amendment to Article X,

Section 10.03 Accessory Building. Roll Call vote: Ayes: Koshar, Mroz, Schick, Plummer, Hess – Nays: N/A – Motion Carried

- Blight Report – With the exception of three cases, all have been closed. There are inquiries on others and they are being investigated.
  - Motion by Koshar, supported by Hess, to approve the estimate from Top Tier Customs for \$3520 for Blight Clean Up. Roll Call vote: Ayes – Koshar, Schick, Mroz, Hess, and Plummer Nays: N/A Motion Carried
- Supervisor’s Report:
  - There was discussion regarding unsubmitted checks for permit fees from electrical inspector, Hackenberg.
    - Motion by Koshar, seconded by Schick, to approve to contact attorney regarding unsubmitted electrical permit fees. All ayes – Motion Carried
  - Supervisor Koshar shared the following millage renewals for the August ballot.
    - Roads – 1 mill renewal
    - Fire & Ambulance – 2 mill renewal
    - Hudson Memorial - .5 mill renewal

New Business

- The pay for the person that cleans the township hall was discussed. She is currently receiving \$10/hr. Motion by Koshar, seconded by Plummer, to approve to pay our cleaning professional \$15/hr. Roll call vote: Ayes: Koshar, Hess, Plummer, Mroz, Schick - Nays: N/A – Motion Carried

Old Business

- There was additional discussion regarding the clerk’s salary from last month, due to the fact that the clerk should not receive a stipend per election. Motion by Hess, seconded by Schick, to pay the clerk and additional \$187 per month in salary. Roll call vote: Ayes: Koshar, Hess, Schick, Mroz, Plummer – Nays: N/A – Motion Carried
- Motion by Schick, seconded by Hess, to rescind the \$750 per election stipend that was approved in January 2024. All Ayes – Motion Carried.

Public Comments

Motion by Plummer, support by Hess, to adjourn at 7:47pm. All Ayes - Motion carried.

Respectfully submitted,

Darcie L Plummer  
Township Clerk

Edward Koshar  
Township Supervisor