

**Marcellus Township Regular Board Meeting**  
**Minutes**  
**September 19, 2023**

Supervisor Koshar called the meeting to order at 6:00pm and led the pledge of allegiance. Roll Call: Koshar, Mroz, Plummer, Schick Absent: Hess

Motion by Schick, second by Mroz, to approve the agenda – All Ayes – motion carried

Motion by Koshar, second by Schick, to approve the minutes from the August 15, 2023, as presented. All ayes – motion carried

Motion by Koshar, support by Mroz, to pay the bills as corrected. Roll Call: Ayes: Koshar, Mroz, Schick, Plummer Absent: Hess – motion carried.

Motion by Schick, support by Plummer, to accept treasurer’s report as presented. All Ayes – motion carried.

Public Comments: Kay McAdam, chair of the Marcellus Downtown Development Authority, shared information regarding the Oktoberfest fundraiser that was held on September 30<sup>th</sup>. The monies will be help repair the old Tailgaters building. Repairs will make the building in shape to sell.

REPORTS:

- Cass County Undersheriff Clint Roach reported. The new squad car is now being used for patrols.
- Commissioner Locke – The grant monies have now come through for the update on the old courthouse.
- MAESA – Schick presented report for MAESA board and discussion followed.
- Planning Commission – Koshar made a motion, seconded by Schick, to approve updates to ordinance for the Agricultural Production District. All Ayes – motion carried
- Blight Report – Greg Grames, submitted his resignation as Blight Administrator. Motion by Koshar, seconded by Plummer, to accept Grames resignation, with regrets. Roll call: Koshar, Mroz, Schick, Plummer – Ayes Absent: Hess – Motion carried
  
- Supervisor’s Report: Koshar reported that he inspected the work done on West Saddlebag Lake Road. He is satisfied with the work done.

### New Business

- Clerk Plummer shared additional information regarding chairs her church is selling. There are 50 chairs for \$25/each for a total of \$1250 to come out of ARPA funds. Motion by Schick, seconded by Mroz to purchase chairs. Roll Call vote: Koshar, Schick, Mroz, Plummer – Ayes Absent: Hess – Motion Carried
- Clerk Plummer requested that additional users be added for QuickBooks. Motion by Koshar, seconded by Schick, to approve the cost to pay for additional users. Roll Call: Koshar, Schick, Mroz, and Plummer – Ayes Absent: Hess – Motion Carried

### Public Comments

Motion by Koshar, support by Schick, to adjourn at 6:53 pm. Motion carried.