

Marcellus Township Regular Board Meeting
Minutes
July 18, 2023

Supervisor Koshar called the meeting to order at 6:00pm and led the pledge of allegiance. Roll Call: Koshar, Hess, Mroz, Plummer, Schick

Motion by Schick, second by Koshar, to approve the agenda with the addition of budget amendments under new business. – All Ayes – motion carried

Motion by Schick, second by Hess, to approve the minutes from the June 20, 2023, as presented. All ayes – motion carried

Motion by Koshar, support by Mroz, to pay the bills in the amount of \$71,472.50 as amended. The Crystal Arga bill was also added for \$179.12. Roll Call: Ayes: Koshar, Hess, Mroz, Schick, Plummer – motion carried.

Motion by Hess, support by Plummer, to accept treasurer's report as presented. All Ayes – motion carried.

Public Comments: Resident Ron Kish expressed his concerns regarding the recent road paving at Saddlebag Lake. Supervisor Koshar will look at the road.

REPORTS:

- Cass County Undersheriff Clint Roach reported. The equipment has been received for the new squad car, just awaiting installation.
- Cemetery Report – In the past few months, there have been 3 full burials and 2 cremations. The issue of headstones that were knocked off or askew was addressed. Sexton Kruger is willing to meet with concerned citizens regarding this issue. Supervisor Koshar will also meet with Sexton Kruger at the cemetery. He indicated that he would like to have trees planted along the fence row. They will meet regarding this and the headstones.

County Commissioner Locke reported that they are working on the budget. She also reported that they may restart building renovations again soon.

- MAESA – Schick presented report for MAESA board and discussion followed.

- Planning Commission – No updates
- Blight Report – Beth from Zoning Solutions reports that six citations have been written. Of those six, three are past 30 days and they will be served.
- Supervisor Koshar – Supervisor Koshar shared discussed the bill for de minimis for Marijuana – Motion by Hess, seconded by Schick to approve the invoice for \$20,730.91. Roll call vote – Koshar, Hess, Schick, Mroz, and Plummer – All Ayes, motion carried.
 - He will follow up with the village clerk regarding the grant for the Fire Department
 - We are now a member of the Municipal Waste Program
 - Supervisor Koshar shared a quote from Wedel Nursery regarding trees for Bly Cemetery. As stated earlier in the meeting, he will meet with Sexton Kruger and Wedel’s Nursery to determine viability of project.

New Business

- Clerk Plummer shared what was learned regarding Quick Books for the Township to use. The basic plan would work best. Motion by Schick, seconded Koshar, to subscribe a software program not to exceed \$400 per year. All ayes, motion carried.
- Clerk Plummer requested authorization for a replacement laptop. Motion by Hess, seconded by Schick, to purchase a replacement laptop not to exceed \$1,200. Roll Call vote – Koshar, Hess, Schick, Mroz, and Plummer – All Ayes, motion carried.
- Shalice Northrop inquired about whether we would like to have government email addresses. Through Outlook, they would be \$20 per month. Motion by Koshar, seconded by Plummer, to approve. All Ayes – motion carried.
- The budget amendments were shared. Motion by Koshar, seconded by Schick, to approve the budget as amended. Roll call – All ayes, motion carried.

Public Comments

Motion by Hess, support by Mroz, to adjourn at 7:47pm. Motion carried.