

Marcellus Township Regular Board Meeting

Minutes

January 17, 2023

The Marcellus Township Board met for the regular meeting, Tuesday, January 17th, 2023, at 6:00 p.m. at the Marcellus Township Hall. Commissioner Joyce Sheteron-Locke led the Pledge of Allegiance.

Roll call was taken: Present – Koshar, Hess, Mroz & Schick
Absent – Plummer

Koshar added to agenda under new business 425 agreement with the Village of Marcellus. Schick moved to accept the agenda with the addition of the 425 agreement with the Village of Marcellus, Hess seconded the motion. All ayes, motion carried.

The minutes of the previous meeting were approved with Hess making the motion and Mroz seconding the motion. All ayes, motion carried.

Bills: Mroz added a bill to Rich McGrew for \$400 for December and January salary. Motion to approve the bills was made by Koshar, Hess seconded the motion. Roll call vote: ayes – Schick, Mroz, Hess & Koshar, motion carried.

Treasurers Report: Schick made a motion to approve the treasurer's report, Hess seconded the motion, all ayes, motion carried.

Sherriff's report: Three new officers hired, 2 people starting the academy.

Sexton Krueger reported 2 cremations and 1 full burial.

County Commissioner Locke reported that the Sherriff's contract was approved at the board of commissioners meeting.

MAESA: MAESA was charged \$57.75 for the auditor to have access to the bank account for the township audit. Schick made a motion to reimburse MAESA for this Fee. Mroz seconded the motion. Roll call: Ayes Schick, Hess, Koshar & Mroz. Motion carried. Discussion was made to change banks due to this fee. Mroz is calling the bank to discuss the fee.

Blight Officer: Grames reporting on new regulation for people staying in RV's and permit application and fee. An eviction was done for people living in the bus on Finch Road.

Supervisor's report: A resolution was passed to recognize the retirement of Chris Nofsinger as Director of Marcellus Township Wood Memorial Library. Ed made the motion to adopt the resolution with Hess seconding the motion. All ayes, motion carried. All present board members signed the Principles of township governance of excellence. Roxanne VanZalen appointed to MAESA board until 2025.

Insurance value on assets of the township were discussed. Ed is going to call agent to discuss.

Audit: The township had four deficiencies found in the audit of segregation of duties, unrecorded assets & fund activities, budget for licensing & permit fund for marihuana. A corrective action plan is being worked on.

Assessor: Resolution to set an alternate date for the July Board of Review 2023 was passed with Koshar making the motion and Mroz seconding the motion. Roll call ayes Mroz, Schick, Koshar & Hess, resolution passed. Resolution to set an alternate date for the December Board of Review 2023 was passed with Schick making the motion and Koshar seconding the motion. Roll call ayes Mroz, Schick, Koshar & Hess, resolution passed. Resolution to adopt the Poverty Exemption Income Guidelines and Asset Level Test, Motion by Mroz seconded by Hess, roll call ayes: Mroz, Koshar, Schick & Hess, motion carried. Resolution for hold Joint Board of Review with Decatur & Newberg Townships for 2023, Koshar made a motion to adopt with a second from Hess. Roll call ayes: Schick, Mroz, Koshar & Hess. Resolution passed.

Discussion of website: Kerry Collins has website started. Assessor Northrop sent information to add.

Motion by Hess to adjourn the meeting with a second by Schick, all ayes, motion carried. Meeting adjourned at 7:23 p.m.

Respectfully Submitted,

Edward J. Koshar
Township Supervisor

Shalice Northrop for Darcie L Plummer
Township Clerk