

Marcellus Township Regular Board Meeting  
Minutes  
March 21, 2023

The Marcellus Township Board met for the regular meeting, Tuesday, March 21, 2023 at 6:01 p.m. at the Marcellus Township Hall. Trustee Schick led the Pledge of Allegiance.

Roll call was taken: Present – Mroz, Schick, and Plummer – Koshar and Hess arrived late

Motion by Mroz, second by Plummer, to approve the agenda – All ayes, motion carried.

The minutes of the previous meeting were approved with Mroz making the motion and Plummer seconding the motion. All ayes, motion carried.

Motion by Mroz, seconded by Schick to pay approve the bills as presented. Roll Call vote: Ayes – Schick, Mroz, & Plummer

Treasurers Report: Motion by Schick, seconded by Hess, to approve the treasurer’s report as presented. All ayes – motion carried.

Sherriff’s report: Undersheriff Roach discussed recent staffing updates.

Supervisor’s report: Supervisor Koshar discussed the road at West Saddlebag lake. A loan in the amount of approximately \$179,000 from G.W. Jones Exchange Bank for this purpose. All proceeds collected from taxes from this Special Assessment District shall be used to repay the debt to G.W. Jones Exchange Bank. Motion by Schick with a second by Hess to proceed with the loan. Ayes: Koshar, Hess, Schick, Mroz, and Plummer. Motion Carried. A motion by Koshar with a second by Schick to have Supervisor Koshar or Clerk Plummer be the signatures on all bank documents regarding said loan. Ayes: Koshar, Hess, Schick, Mroz, Plummer. Motion Carried

Motion by Koshar, seconded by Hess, to approve respective payments to the respective signed contract as previously signed and approved by the board to be paid as they come due, including invoices as they are submitted, 50% advance payments to contractors, payments to bank note payments from the SAD borrowed money as they become due and any related monies due in conjunction to the West Saddlebag Lake project (SAD). Ayes: Koshar, Hess, Schick, Mroz, and Plummer. Motion Carried

Motion by Koshar, seconded by Hess, to approve John Ayers to open spot on Planning Commission. All ayes, motion carried

Moved by Koshar, seconded by Plummer, to use Beth Pompey as Deputy Zoning and Blight Administrator Enforcer. All Ayes, motion carried

Supervisor Koshar discussed the Realizing Opportunities Broadband Infrastructure Network (ROBIN) with MEC. The Township and a private donor would commit to \$50,000 to this proposed project to help bring broadband internet to rural customers. Motion by Plummer, seconded by Mroz, to commit to \$50,000 for this matching fund grant with MEC. Ayes – Koshar, Hess, Mroz, Schick, and Plummer. Motion Carried. Motion by Schick, seconded by Plummer, to support MEC and the ROBIN grant for residences and businesses in Marcellus Township. Ayes – Koshar, Hess, Schick, Mroz, Plummer. Motion Carried.

Supervisor Koshar brought the discussion of the annual contract from the Cass County Road Commission. Motion by Hess, seconded by Mroz, to pay \$16,064.51 for repairs to Lake Street. Ayes – Koshar, Hess, Mroz, Plummer, Schick. Motion Carried. Motion by Hess, seconded by Schick, to pay \$9,151.21 for repairs to Miller Road. Motion by Hess, seconded by Plummer, to pay \$10,107.63 for repairs to Finch Road. Ayes – Koshar, Hess, Schick, Mroz, and Plummer. Motion Carried. Motion by Hess, seconded by Schick, to pay \$17,556.22 to repair Bradt road. Ayes – Koshar, Hess, Schick, Mroz, and Plummer. Motion Carried. Motion by Hess, seconded by Plummer, to pay \$11,100.38 for repairs to Van Buren Street. Ayes – Koshar, Hess, Schick, Mroz, and Plummer. Motion Carried. Motion by Hess, seconded by Plummer, to pay \$21,787.91 for repairs to Stevens Street. Ayes – Koshar, Hess, Schick, Mroz, and Plummer. Motion Carried. Motion by Hess, seconded by Plummer, to pay \$7,104.24 for repairs to Skyhawk Drive. Ayes – Koshar, Hess, Schick, Mroz, and Plummer. Motion Carried.

Motion by Koshar to adjourn the meeting with a second by Hess, all ayes, motion carried. Meeting adjourned at 7:00 p.m.

Respectfully Submitted,

Edward J. Koshar  
Township Supervisor

Darcie L Plummer  
Township Clerk